

8 November 1984



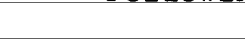
Director of Security  
Central Intelligence Agency

STAT

Bill:


Just a note to remind you that you are scheduled to speak at the "Security Educator's Seminar" on Friday, 30 November, at the DOE in Germantown, Maryland.

You are scheduled from 11:30 - 12:15. As we discussed, you will be presenting your views regarding the "Direction and Role of Security Awareness in the Future."

Following your presentation, Bob  will give closing remarks. I am hopeful that you and Bob will remain to present the certificates.


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I have enclosed a map of DOE with parking instructions, and a draft of the Seminar Agenda.




I thank you for your personal interest in our Subcommittee, and your willing support to this Seminar.

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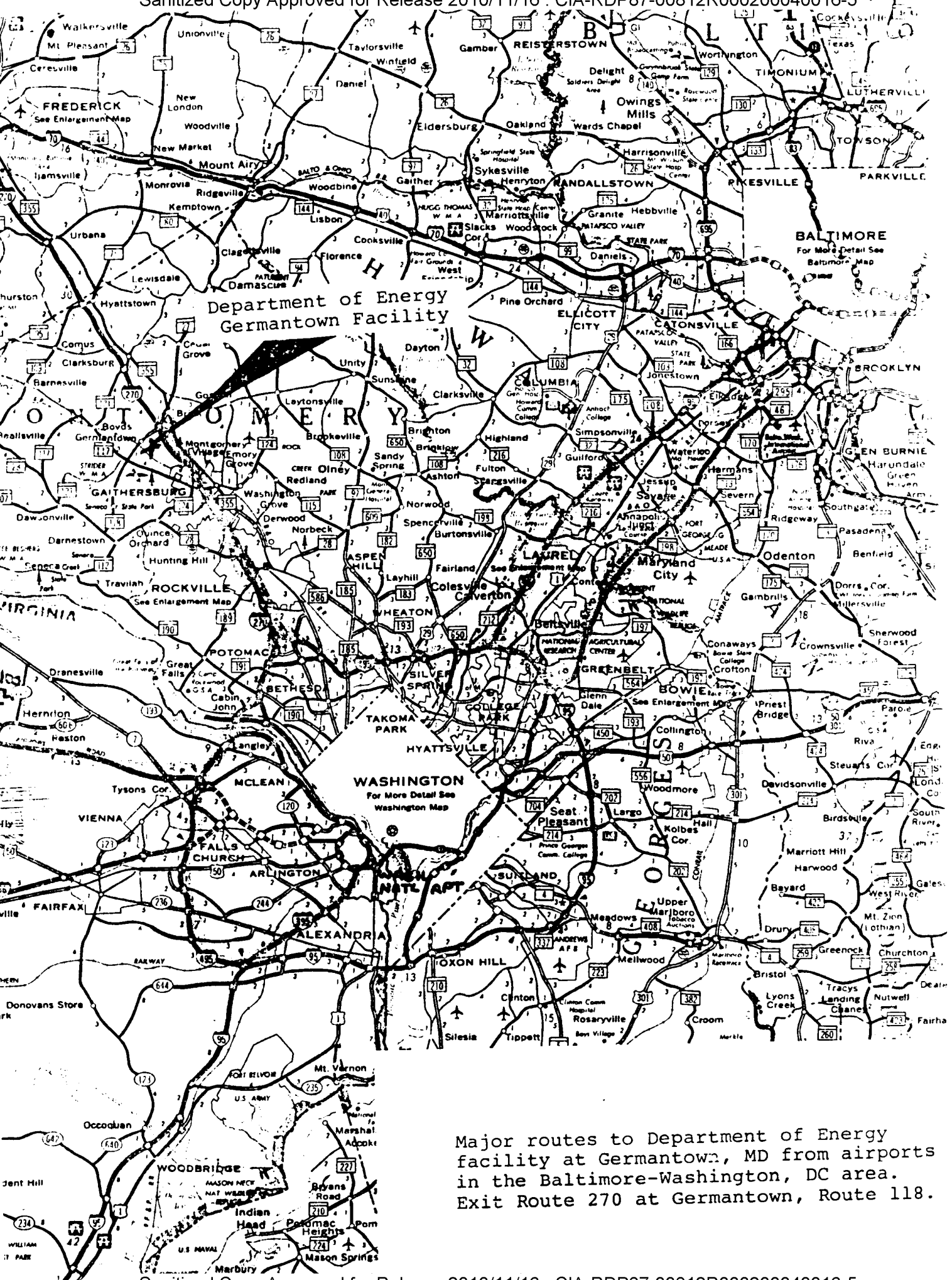


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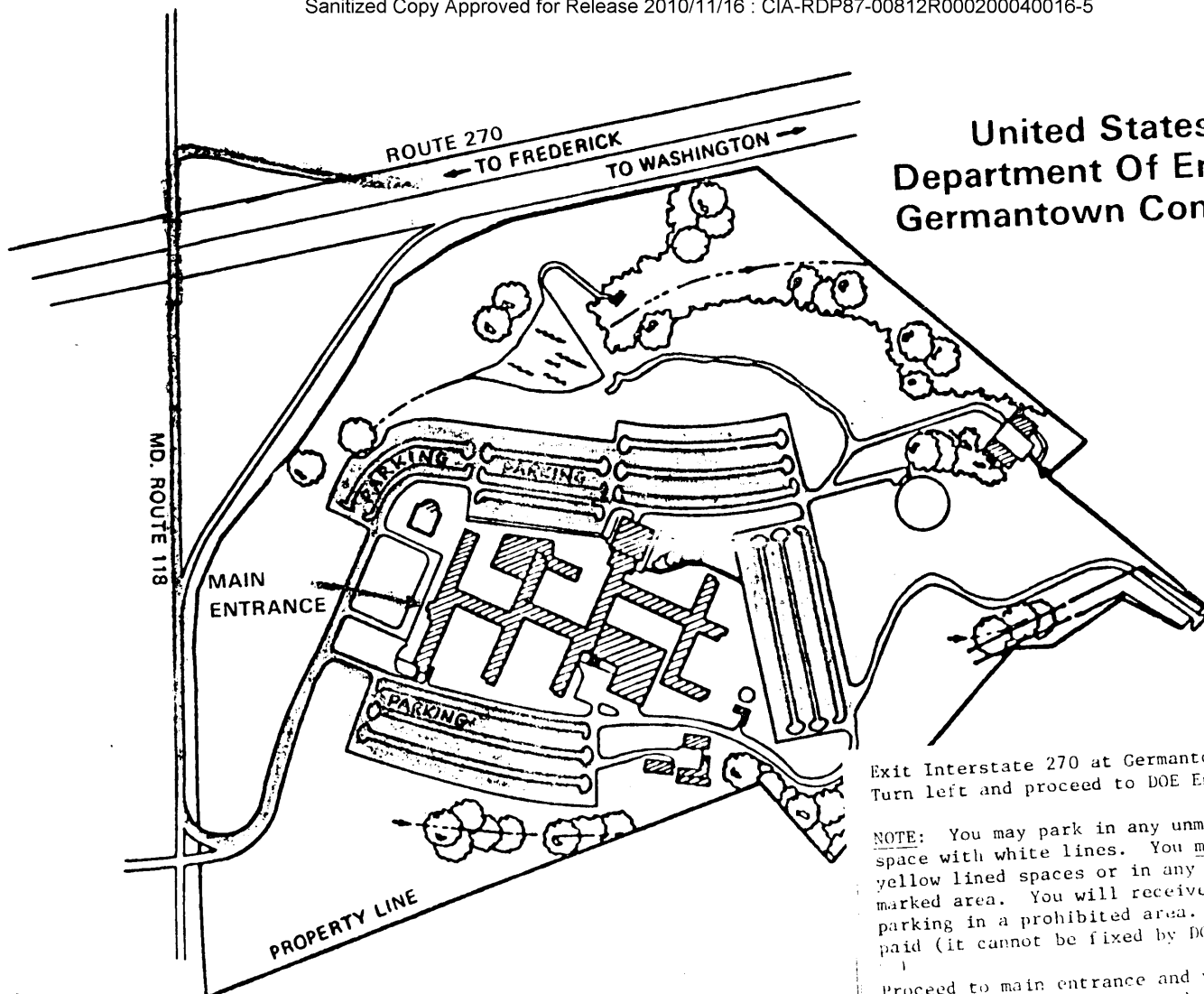


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Major routes to Department of Energy facility at Germantown, MD from airports in the Baltimore-Washington, DC area. Exit Route 270 at Germantown, Route 118.



# United States Department Of Energy Germantown Complex

Exit Interstate 270 at Germantown, MD, Route 118.  
Turn left and proceed to DOE Entrance.

**NOTE:** You may park in any unmarked or unreserved space with white lines. You may not park in yellow lined spaces or in any other specially marked area. You will receive a \$25.00 fine for parking in a prohibited area. This fine must be paid (it cannot be fixed by DOE).

Proceed to main entrance and visitors desk where

**SECRET**

**DCI SECURITY EDUCATORS SEMINAR  
26 - 30 November 1984  
Department of Energy**

**Monday - 26 November 1984**

|              |          |              |   |      |
|--------------|----------|--------------|---|------|
| <b>7:30</b>  | <b>-</b> | <b>8:00</b>  | <b>Registration</b>   |      |
| <b>8:00</b>  | <b>-</b> | <b>8:15</b>  | <b>Administrative Comments -</b> [REDACTED]   | 25X1 |
|              |          |              | <b>Chairman, Security Awareness and Education Subcommittee (SAES)</b>   |      |
| <b>8:15</b>  | <b>-</b> | <b>8:35</b>  | <b>Opening Address -</b> [REDACTED]   | 25X1 |
|              |          |              | <b>Chairman, DCI Security Committee</b>   |      |
| <b>8:35</b>  | <b>-</b> | <b>8:50</b>  | <b>Welcoming Address - Mr. Robert A. O'Brien</b><br><b>Director, Office of Safeguards and Security,</b><br><b>Department of Energy</b>                  |      |
| <b>8:50</b>  | <b>-</b> | <b>9:00</b>  | <b>Break</b>  |      |
| <b>9:00</b>  | <b>-</b> | <b>9:30</b>  | <b>Discussion of the Minimum Standards -</b><br>[REDACTED] <b>Security Awareness Division,</b><br><b>Office of Security, NSA</b>                        | 25X1 |
| <b>9:30</b>  | <b>-</b> | <b>9:45</b>  | <b>Seminar Goals and Objectives - "The Four Building Blocks" -</b> [REDACTED]   | 25X1 |
| <b>9:45</b>  | <b>-</b> | <b>10:00</b> | <b>Break</b>  |      |
| <b>10:00</b> | <b>-</b> | <b>11:00</b> | <b>Problems of Unauthorized Disclosures -</b><br>[REDACTED]   | 25X1 |
| <b>11:00</b> | <b>-</b> | <b>12:00</b> | <b>The Constitution: That Delicate Balance (videotape)</b>  |      |
| <b>12:00</b> | <b>-</b> | <b>1:00</b>  | <b>Lunch</b>  |      |
| <b>1:00</b>  | <b>-</b> | <b>1:30</b>  | <b>Discussion Groups</b>  |      |
| <b>1:30</b>  | <b>-</b> | <b>2:30</b>  | <b>The Hostile Intelligence Threat to Computer Systems - Mr. David C. Brown, Supervisory Special Agent, Office of Technical Threat Assessments, FBI</b> |      |
| <b>2:30</b>  | <b>-</b> | <b>2:45</b>  | <b>Break</b>  |      |
| <b>2:45</b>  | <b>-</b> | <b>4:45</b>  | <b>The Hostile Intelligence Threat/Recruitment - Mr. David Major, Supervisory Special Agent Baltimore Field Office, FBI</b>                             |      |
| <b>4:45</b>  | <b>-</b> | <b>5:00</b>  | <b>Discussion/Wrap Up</b>   |      |
| <b>6:00</b>  | <b>-</b> | <b>7:30</b>  | <b>Cocktail Hour</b>  |      |
| <b>7:30</b>  | <b>-</b> |              | <b>Buffet</b>   |      |

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Tuesday - 27 November 1984

|       |   |       |   |
|-------|---|-------|---|
| 8:00  | - | 8:15  | Opening Remarks - Mr. Maynard Anderson<br>Director, Security Plans and Programs,<br>Office of the Deputy Under Secretary of<br>Defense for Policy   |
| 8:15  | - | 9:15  | Developing Management Support - Mr. Maynard<br>Anderson   |
| 9:15  | - | 9:30  | Break   |
|       |   |       | Establishing and Maintaining an Effective<br>Security Awareness Program<br>Defense Security Institute Staff: Ms. Nancy<br>Barnes, Chairperson, Educational Programs<br>Department - Dr. John Miller, Chief,<br>Security Awareness Division - Mr. George<br>Dellinger, Training Specialist |
| 11:30 | - | 12:00 | Discussion Group  |
| 12:00 | - | 1:00  | Lunch   |
| 1:00  | - | 3:00  | Putting the Program Together - Defense Security<br>Institute Staff  |
| 3:00  | - | 3:15  | Break   |
| 3:15  | - | 5:00  | Security Indoctrination/Orientation -<br>[ ] Office of Security, NSA [ ]  |
| 5:00  | - | 5:15  | Discussion/Wrap Up  |

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**SECRET**Wednesday - 28 November 1984

|       |   |       |   |              |
|-------|---|-------|---|--------------|
| 8:00  | - | 8:15  | Opening Remarks - Col. Robert B. Huey, Jr.<br>Director of Security and Communication<br>Management, United States Air Force |              |
| 8:15  | - | 9:15  | Technical Surveillance Countermeasures -<br>[redacted] Chief, Technical Services<br>Branch, Office of Security, NSA         | 25X1         |
| 9:15  | - | 9:30  | Break   |              |
| 9:30  | - | 10:30 | Reporting Indicators/Responsibilities of the<br>Security Manager - [redacted]<br>[redacted]                                 | 25X1<br>25X1 |
| 10:30 | - | 10:45 | Break   |              |
| 10:45 | - | 11:45 | Terrorism/Hostage Survival - Mr. Claude<br>Watkins, Consultant to the U.S. Govern-<br>ment on Terrorism                     |              |
| 11:45 | - | 12:45 | Lunch   |              |
| 12:45 | - | 1:45  | Computer Security - Mr. Allan Fogel<br>Chief, Education and Information Services<br>Branch, DoD Computer Security Center    |              |
| 1:45  | - | 2:00  | Break   |              |
| 2:00  | - | 3:00  | Telephone Security: The COMSEC Threat -<br>[redacted] Communications Security<br>Threat Awareness Division, NSA             | 25X1         |
| 3:00  | - | 3:15  | Break   |              |
| 3:15  | - | 4:15  | Drugs/Narcotics (Problems in CONUS and<br>Overseas) - Mr. Richard Broughton, Special<br>Agent, Drug Enforcement Agency      |              |
| 4:15  | - | 5:00  | Discussion/Wrap Up  |              |

**SECRET**Thursday - 29 November 1984

|       |   |       |  |              |
|-------|---|-------|--|--------------|
| 8:00  | - | 8:45  | Opening Remarks/The NSA Security Awareness Program - [redacted] Director of Security, NSA  | 25X1         |
| 8:45  | - | 10:15 | Soviet Industrial Espionage - [redacted] Office of Security, CIA   | 25X1<br>25X1 |
| 10:15 | - | 10:30 | Break  |              |
| 10:30 | - | 11:20 | Motivational Writing - Ms. Joan Cassidy Cassidy Associates   |              |
| 11:20 | - | 11:30 | Break  |              |
| 11:30 | - | 12:30 | Briefing Skills - Ms. Joan Cassidy Cassidy Associates  |              |
| 12:30 | - | 1:30  | Lunch  |              |
| 1:30  | - | 2:00  | Group Discussion   |              |
| 2:00  | - | 3:00  | Defensive Travel Briefings - Mr. James Passarelli, Office of the Assistant Chief of Staff for Intelligence, Department of the Army |              |
| 3:00  | - | 3:15  | Break  |              |
| 3:15  | - | 4:45  | Other Important Security Briefings (Courier, Special Counselings, Security Exit) - [redacted]                                      | 25X1         |
| 4:45  | - | 5:00  | Discussion/Wrap Up   |              |



**SECRET****Friday - 30 November 1984**

|       |   |       |   |      |
|-------|---|-------|---|------|
| 8:00  | - | 8:15  | Opening Remarks   |      |
| 8:15  | - | 9:15  | Continuing Awareness Program/Annual<br>or Periodic Updates - Mr. James Passarelli |      |
| 9:15  | - | 9:30  | Break   |      |
| 9:30  | - | 11:30 | Security Concerns Regarding Communist Bloc<br>Travel - Special Agent David Major  |      |
| 11:30 | - | 12:15 | The Future of Security Education -<br>[redacted] Director of<br>Security, CIA     | 25X1 |
| 12:15 | - | 12:30 | Closing Remarks - [redacted]  | 25X1 |

EVENING SOCIAL/COFFEE, TEA AND DOUGHNUTS

SOCIAL:

We are planning an evening affair for all seminar attendees and Security Committee participants on Monday, 26 November, at the Golden Bull restaurant in Gaithersburg, Maryland. The evening will begin with a cocktail hour (cash bar) at 6 p.m. A dinner buffet will follow which will include:

Entrees:      Breast of Chicken Supreme  
                 Sliced Hot Ham  
                 Sliced Roast Sirloin of Beef au Jus

Garnishes:    Cole Slaw  
                 Scalloped Potatoes  
                 Garden Salad  
                 Peas with Pearled Onions

Dessert:        Ice Cream

The cost for the buffet is \$13.14, which includes all tax and gratuities. Wine, cocktails and soft drinks will be available throughout the evening at additional cost.

COFFEE/TEA/DOUGHNUTS:

We are also planning to make coffee and tea available throughout each day, and doughnuts and pastries each morning. The cost for the week is \$3.00 per person.

PAYMENT:

Payment for the social and the coffee service must be made in advance. Make your check (or money order) payable to the "M56 Coffee Fund." If you are going to participate in both (social and the coffee/tea/doughnuts service) you may round off the amount to \$16.00. Otherwise please pay the amount indicated above. Checks must be received by your Subcommittee sponsor by 29 October 1984.